



**DATE:** February 25, 2024

**FROM:** Sean Downey, Tony Poletti

**TO:** Department of Texas Adjutant

**SUBJECT:** Modification to Section 2065 of the Department Administrative Procedures

**EXPLANATION of PROPOSED REVISION:**

For years, it has been extremely difficult to establish a time and place for the Department Convention with the current bidding process. Most detachments have not submitted a bid, and the burden has been placed on a select few detachments to “step up” at the last minute to host. This proposal would replace the current bidding process and establish a rotation schedule. Detachments may still submit bids if they wish to.

**AS IT IS NOW**

**Section 2065. Bids for Department Convention.** Any Detachment may make a formal written bid for a Department Convention provided that such bid, in complete detailed form as outlined hereinafter, is in the hands of the Department Convention Committee Chairman a maximum of three (3) years and a minimum of two (2) years prior to that Department Convention Committee meeting at which consideration is desired. All bids must be received than no later and 30 May, two (2) years prior to the requested year to host a Department Convention. All formal written bids must include the following minimum requirements:

**PROPOSED CHANGE**

**Section 2065. Requirements for Department Convention.** Any Detachment may make a formal written bid for a Department Convention provided that such bid, in complete detailed form as outlined hereinafter, is in the hands of the Department Convention Committee Chairman a maximum of three (3) years and a minimum of two (2) years prior to that Department Convention Committee meeting at which consideration is desired. All bids must be received than no later and 30 May, two (2) years prior to the requested year to host a Department Convention. All formal written bids must include the following minimum requirements: